

Leading & Managing Others

Duration: Two days

The challenges of constant change, reduced operating budgets and emerging new business models demands more flexible leadership than ever before. In every organisation, the contribution of every employee is critical. This course is designed to give new managers, and individuals with little previous experience of managing other people, an overview of the key models and principles of effective leadership as well as a range of practical skills they can use to ensure their team is operating for maximum effectiveness. They will also learn more about the impact of their own behaviour and style upon others and how to communicate effectively with others with different styles.



Who Should Attend?

- Anyone who has responsibility for managing or influencing other people
- Anyone who wants to develop their leadership style, also outside work
- Anyone who expects to have to build a team of motivated co-workers in future

Topics Covered

- The difference between Leaders and Managers
- Different types of leadership, contextual leadership
- The responsibilities of managers
- What makes high performing teams
- Developing self awareness and understanding different behavioural styles
- How to communicate effectively, how to influence others successfully
- Keeping motivation high
- Coaching skills for managers

By the End of the Course Delegates will

- have greater confidence in their ability to lead and manage teams
- have acquired a set of practical skills to improve their leadership and management practice
- have increased their understanding of themselves and others.